



DEPARTMENT OF HEALTH & HUMAN SERVICES

**Administration for Children and Families
Administration on Children, Youth and Families
1250 Maryland Avenue, S.W.
Washington, DC 20024**

Dear Colleague:

As you are likely aware, in accordance with the Budget Control Act of 2011, a series of spending cuts, called sequestration, will cancel approximately \$85 billion in budgetary resources across the Federal government for the remainder of the Federal fiscal year. As a partner with you in accomplishing the Administration for Children and Families' mission, we are writing to provide you with information about what this reduction means for the funds provided to your organization.

At this time, the Department of Health and Human Services and the Administration for Children and Families are taking every step to mitigate the effects of these cuts, but based on our initial analysis, it is possible that your grants or cooperative agreement awards may be affected. Examples of this impact could include: not issuing continuation awards, or negotiating a reduction in the scope of your awards to meet the constraints imposed by sequestration. Additionally, plans for new grants or cooperative agreements may be re-scoped, delayed, or canceled depending on the nature of the work and the availability of resources.

To the extent that fiscal year 2013 funds for your grants or cooperative agreement are affected due to these budget cuts, you will be contacted by the appropriate Grant Management Officer with additional details at a later point. Please note that these budget cuts do not affect grant or cooperative agreement awards made with fiscal year 2012 resources.

Thank you for your continued partnership with the Department of Health and Human Services and the Administration for Children and Families, and for your cooperation as we work together to manage these circumstances.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Samuels", is positioned above the printed name.

Bryan Samuels
Commissioner