

(U) Notice to Contractors Regarding COVID-19 (Novel Coronavirus) Update

(U) Monday, 09 March 2020

(U//FOUO) This notice provides additional guidance regarding preventative health measures for contractor personnel. This notice does not supersede the 28 February 2020 COVID-19 notice released on the ARC. All NSA contractors shall comply with MPOAS 352.204-9017, Public Health Emergency Requirements (SEP 2009).

(U//FOUO) All vendors shall ask their personnel (cleared or un-cleared) who intend to either visit or work at an NSA facility the following screening question:

(U) Have you traveled from China, Italy, Japan, Iran, or Korea within the last 14 calendar days?

(U//FOUO) If the answer is yes, the visit or return to work must be delayed by 14 calendar days following the process below:

1. The contractor shall notify the cognizant Contracting Officer (CO) at the beginning of an employee's denied access status.
2. After the 14-day period, the individual(s) must call Travel Medicine or their respective Field Nurse for a telephone screening prior to returning to work.
3. The NSA/CSS Medical Center will provide the contractor employee with documentation stating they are cleared and may return to work. The Contractor shall notify the cognizant CO at the end of an employee's denied access status.

(U//FOUO) Additionally, NSA is further restricting CONUS (Continental United States) and OCONUS (Outside of the Continental United States) official travel to **mission essential travel only**. Ensure all mission essential travel requests for contractor personnel are coordinated with the Contracting Officer Representative (COR) and CO.

- For travel between NSAW and other CONUS NSA locations, approval must be received from the Alpha+1 government organization requesting the travel and from the Alpha+1 government organization receiving/sponsoring the traveler.
- For travel between NSA CONUS (to include NSAW) and OCONUS NSA sites, or travel between NSA OCONUS sites, approval must be received from Alpha+1 government organization requesting the travel, and from both the OCONUS Alpha+1 government organization and the OCONUS NSA site commander/senior NSA representative who is receiving/sponsoring the traveler.

(U//FOUO) Unofficial travel is still constrained to the Center for Disease Control (CDC) guidance, which prohibits travel to CDC-defined areas of concern.

(U//FOUO) Questions about specific situations should be addressed to the cognizant CO. The NSA/CSS Medical Center can be reached at (301) 688-4399.

(U) The events and details surrounding this outbreak are evolving and subject to change. NSA will continue to monitor the situation closely and will continue to publish updates to industry via the ARC.

(U) Notice to Contractors Regarding COVID-19 (Novel Coronavirus) Updates

(U) Thursday, 12 March 2020

(U//FOUO) While it is not anticipated that any NSA buildings will have to close, in an abundance of caution, the following guidance is being provided.

(U//FOUO) MPO has received many questions from the Industrial base about the ability of contractor employees to work from home (telework) and be able to direct charge an MPO contract due to COVID-19. At this time, MPO has no plans to permit telework for contractor employees who directly charge a MPO contract.

(U//FOUO) In the event of a future facility shut down related to COVID-19, any such closure would be treated as a "special circumstance" in accordance with MPOAS clause 352.211-9002(c)(1), Government Closures, Delayed Openings, and Early Dismissals (NOV 2016). Any contractor employee who is designated as emergency personnel and is required to report during a Government closure should do so unless otherwise notified by a Contracting Officer.