



March 27, 2020

Climate Change Research Program  
Round 1 and Round 2 Grant Awardees  
Principal Investigators and Project Managers

Dear Climate Change Research Program Grantees:

The California Strategic Growth Council and the Climate Change Research Program staff continue our work to serve California's communities during the COVID-19 (Coronavirus) pandemic. As you know, the situation changes daily. However, the State government remains open and SGC continues to provide assistance to its grant programs. We will do our best to keep you updated and ensure that business proceeds as usual.

Attached, you will find [Climate Change Research Program \(CCR\) COVID-19 Grantee Guidance](#) to support you as you adjust grant implementation to the impacts of COVID-19. This guidance document is current as of March 27, 2020 and may change as circumstances unfold.

### **Grant Timelines and Activities Affected by COVID-19**

We understand that public health requirements and other effects of the COVID-19 pandemic may affect timelines and activities. In order to best support grantees during this time, we request that you complete the following steps so that we can understand the potential impacts on grant activities, and work with you to develop any necessary modifications. **Please review and respond to the attached COVID-19 Impacts and Adjustments to Research Grants Form** to assist us in supporting your work.

Leah, Cristina, and I will continue to carry out our duties and program activities; we will also process invoices as usual. We estimate that we are working remotely at least through the next three weeks, but can be reached by email or telephone.

We understand that these are unprecedented times. Please know that SGC is committed to the success of your work and will take all steps within our power to help you achieve grant outcomes. Thank you for your dedication and resilience during this time. Stay healthy and safe.

With kind regards,

A handwritten signature in blue ink that reads "Elizabeth Grassi".

Elizabeth Grassi, Program Manager  
Climate Change Research Program

Attachments:

- ◆ CCR COVID-19 Grantee Guidance
- ◆ COVID-19 Impacts and Adjustments to Research Grants Form